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TERMS OF REFERENCE

Activity/Task : A3.1.4.1
Task Title : Baseline survey on the current status of previous GCCA CfP implemented projects.
Position : National Consultant/Resource Person (NRP)
Duration : 22 person-days

Global Climate Change Alliance (GCCA+) Climate Resilient Coastal and Marine Zone Project for The Gambia

Global Climate Change Alliance "GCCA+ Climate Resilient Coastal and Marine Zone project for The Gambia" aims at consolidating results and positive experiences of the previous GCCA project "Support to The Gambia for integrated coastal zone management (ICZM) and the mainstreaming of climate change" 2013-2016.

The project seeks to 1) support implementation of recommendations set out in the Integrated Coastal Zone Management (ICZM); and Strategic Plans (Jan 2016) and the National Climate Change Policy (NCCP) implementation plan for the Gambia (April 2016); and 2) to enhance institutional governance enabling planning and implementation of improved climate resilience, adaptation and mitigation measures in the Coastal and Marine Zones of The Gambia.

The project strive to benefit coastal communities and help them adapt to impacts of climate change through institution strengthening, knowledge management, and demonstrated implementation of the National Decree of the Integrated Coastal Zone Management (ICZM) approach, at national and local levels. It takes into account the inter-linkages between social, economic and environmental dimensions of sustainable development, and is in alignment with the Gambia's National climate change Adaptation Plan and strategy (NAP) as well as the Nationally Determined Contributions (NDC). This action also intends to widen partnership with non-state actors (NSA) and to further integrate women's rights and gender equality issues into local climate adaptation plans.

Overall objective

The overall development objective, and by extension this programme estimate, is intended to contribute to increase climate resilience of the coastal and marine zones of The Gambia.

Project purpose

The purpose of the project includes;

- 1 Recommendations identified in the ICZM Management and Strategic Plans (January 2016) and the National Climate Change Policy (NCCP) implemented;

2. To enhance institutional governance enabling planning and implementation of climate resilience, adaptation and mitigation measures in coastal and marine zones.

The expected outcome of this Action is climate resilience built in the coastal and marine zones of The Gambia, through sustainable ICZM approach, that protects vulnerable coastal communities' livelihoods and eco-systems.

This objective will be achieved through **three inter-related components**:

- I. Institutionalization of ICZM approach and climate change adaptation (in selected governorates);
- II. Knowledge management through data collection and localizing climate change modelling; and
- III. Integration of climate change adaptation actions into ICZM.

Expected Results/Outcome

- i) Institutional capacity strengthened at selected regions
- ii) Climate Change adaptation gap identified
- iii) Increased awareness of ICZM and CC adaptation:
- iv) updated information available and guidelines for decision making on climate change analysis for planning, Climate Change Impacts and Spatial Planning,
- v) Climate Change accounting for financial management of impacts.;
- vi) Localized and downscales Climate Change models generated
- vii) Integrated Coastal zone Management (ICZM)/climate resilient plans implemented,
- viii) Climate Change (CC) vulnerability reduced;
- ix) Productive activities in targeted areas maintained or improved.

The Main Target Groups

The project target coastal communities and seeks to help them to adapt to impacts of climate change through institution strengthening, knowledge management, and demonstrated implementation of the National Decree of the Integrated Coastal Zone Management (ICZM) approach, at national and local levels. This action also intends to widen partnership with non-state actors (NSA) and to further integrate women's rights and gender equality issues into local climate adaption plans. The project priority intervention actions are linked to the following;

1. **Natural hazards:** Support implementation of the Gambia National Climate Change Policy (NCCP) by providing scientific information for sound planning capacity on how to introduce climate-resilient infrastructure on the coast to address hazards such as flooding, storms and sea level rise;
2. **Exposure:** Introduce new technical and management planning tools to build resilience vis a vis climate change impacts on coastal natural resources, communities' livelihoods and assets;
3. **Vulnerability:** Determine (through new enforceable plans and interventions) the socio-economic and environmental factors influencing climate vulnerability through negative ecosystem feedbacks;
4. **Capacity:** Through improved ICZM governance, tertiary education and community engagement, build The Gambia resilience to climate change.

Main stakeholder grantees of previous CGGA

The stakeholder grantees of previous GCCA includes the following,:

1. Agency for the Advancement of Women and Children (ADWAC)
2. Child Fund The Gambia
3. United Purpose + Women initiative the Gambia+ Brikama Area council
4. Freedom From Hunger Campaign (FFHC)
5. Njawara Agriculture Training Centre (NATC)
6. Gambia Radio and Television Services (GRTS)
7. Energy-Environment-Development Agency (ENDA) +West Africa Birds Study Association (WABSA)
8. Future In Our Hands –The Gambia (FIOH)

In addition GCCA+ at the local level will include local actors such as local governments, local communities, community-based organisations, women's civil society organisations and women's farmer groups, village women's committees etc

Purpose of Base line:

- The purpose of the baseline survey is to gather information that will help in understanding the current situation in coastal communities that were supported by the previous GCCA project in North Bank, West Coast and Lower River regions.
- Establishment a benchmark of indicators that will be the yard stick for measurement of Project Progress gains mile stones and targets, and changes amongst Project beneficiaries during and after the Project.
- Furthermore, the survey data will facilitate decision making on implementation processes through analyzing the strengths, weaknesses, threats and risk factors to sustainability of Project initiatives at level of CSOs, NGOs and beneficiary communities.
- Information on key lessons learned during the implementation of CGGA will be highlighted.

Responsibility of Survey consultants

The National Resource Person (NRP) will focus on the Project components as stated in the Project document. He/She will lead the survey process for the Project in the Project areas viz. coastal communities North Bank, Lower River and West Coast regions. The NRP will work in close collaboration with Project management team at the National Environment Agency and National Authorizing Office Support Unit in the following scope of work required:

- Desk review of all relevant documentation.
- Develop action plan and timeframe for the survey;
- Prepare the baseline survey framework and methodologies;
- Conduct and lead field data collection
- Work with local partner organizations in determining individual organizational capacity needs;
- Organize data according to the Project result areas and avail it in raw form (in excel or other);
- Conduct thorough analysis of the data in relation to the context, applying gender, youth and cultural perspectives;

- Produce the draft baseline survey report (including findings, lessons learnt and recommendations) for presentation to Technical Working Group;
- Finalize the baseline survey report based on contributions from Technical Working Group;
- Present three hard copies and one soft-on CD to NEA within a period of 22 working days
- Incorporate NEA comments on the draft report and thereafter submit the final version of the report to NEA not later than one week upon receipt of comments.
- Take the lead in the report validation workshop

Data Collection

Specifically, data collection will focus on the purposes of the intervention as identified in the Project document as follows;

1. Recommendation identified in the ICZM Management and Strategic Plans (January 2016) and the National Climate Change Policy (NCCP) implemented
 - Number of sector policies using ICZM in planning
 - Area of land where sustainable land management practices have introduced support
 - Number of hectares of protected areas managed with programme support
2. Enhanced measures on climate resilience, adaptation and mitigation in coastal and marine zones
 - Volume of private sector co-finance on initiatives/no. of private sector and CSO partnerships on initiatives on coastal climate resilience, adaptation or mitigation
 - The number of community, district, sub-regional ICZM plans implemented (disaggregate by type)
 - Number of people benefitting from programmes that aim to improve assets' resilient to climate variability and change,
 - The number of community, district, sub-regional action plans with ICZM principles
 - GHG Emissions reduced or avoided expressed on the basis of CO₂ equivalent by the EU supported intervention (kt CO₂ eq)

Responsibility of GCCA +/NEA

- Facilitation of the survey process by providing the necessary documentation (Project reports, Relevant Project documents), information, and logistics
- Office space
- Organize a validation workshop to allow stakeholders to review draft Baseline report

Duration:

The baseline survey exercise is expected to last 22 working days after signing the contract.

Outline of the Report

The Baseline report shall contain the different elements mentioned below. All parts should be clearly distinguished from each other and of sufficient quality.

- i. Cover page
- ii. Table of contents

- iii. An executive summary that can be used as a document in its own right; It should include a brief on the methodology of the baseline, the major findings, conclusions and recommendations.
- iv. The objectives of the baseline survey.
- v. The main questions and derived sub-questions.
- vi. A justification of the methods and techniques used (including relevant underlying values and assumptions, theories) with a justification of the selections made (of persons interviewed, villages or activity sites visited).
- vii. A presentation of the findings and the analysis thereof (including unexpected, relevant findings). Attention should be paid to gender issues and other socio-economic factors
- viii. Conclusions, which will analyze the various performance questions. Conclusions will have to be derived from findings and analysis thereof.
- ix. Recommendations should be clearly related to conclusions but presented separately. Recommendations should be practical and if necessary be divided up for various actors or stakeholders and include guidelines of how they can be implemented.
- x. Report annexes.

The reporting style should be clear and accessible. References to sources used, such as interviews, literature, reports, must be given.

Confidentiality of information: all documents and data collected will be treated as confidential and used solely to facilitate analysis. Interviewees will not be quoted in the reports without their permission.

Recruitment of National Resource Person (NRP)

The consultant(s) will be recruited on the basis of a short-list approved by NAOSU in accordance with the EU rules of procedure for the use of consultants.

Qualifications and Experience

The consultant(s) for the proposed assignment shall possess the following qualifications and experience:

- M.Sc./MA in natural resources management, community development, project management, economics, or other relevant discipline with equivalent work experience;
- A minimum of 5 to 7 years of professional experience in social sectors including Socio-economic studies, social and environmental impact assessment, participatory surveys,
- Experience in Climate Change Impact Analysis
- Household surveys, poverty assessment surveys etc.
- A good understanding of participatory processes data collection and analysis
- Willingness to undertake regular field visits and interact with different stakeholders.
- Strong computer skills.
- Proven experience with the logical framework approach and other planning tools relevant to the social sector applications.